



Board of Trustees Meeting Minutes
July 26, 2018

Members Present	Bill Crandall, Heather Lee, Brian Meyer, Marita Oilar, John Partlow, Deb Yadon
Members Absent	John Dierdorf
Others in Attendance	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Architect Kevin McCurdy, Library staff members Robyn Neal, Beth Meyer, Lori Holewinski, Katie Lorton
Convene	President John Partlow called the meeting to order at 4:16 p.m. in the East Meeting Room at the Fishers Library.
Consent Agenda	Consent agenda included minutes of the June 28, 2018 meeting, claims and warrants, and personnel approvals. A motion was made by Marita Oilar and seconded by Brian Meyer to accept the consent agenda. Motion passed unanimously.
Renovation Update	<p>Kevin McCurdy provided an update on the renovations at the Fishers and Noblesville libraries and reviewed the change order log and budget for each project.</p> <p>In Noblesville, site work has begun and finishing and painting is underway in the interior spaces. The project is on track for completion in late September. Some technology funds have shifted from the FF&E budget to construction, but the overall budget has not been impacted. Dates for the transformer relocation have been set for August 22nd and 23rd, and the Noblesville Library will be closed for 2-3 days while this work is completed. Staff will report to Fishers during these days and take the opportunity for trainings and meetings.</p> <p>In Fishers, painting is complete and flooring will begin soon. The paperwork to transfer outstanding original project work from Stenz to BCMI is ongoing. Since funds are available from savings in other parts of the project, we have the option to replace carpet in the meeting room hallways.</p>
Fishers Roof Repair Recommendation	Kevin McCurdy reported on the recent roof assessment and shared his recommendations. Four valleys that are actively leaking are recommended for immediate repair, and more widespread repairs will be needed within 3-5 years. Bill Crandall moved to proceed with all recommended immediate repairs as well as the less critical repair of the EPDM roof slope. Brian Meyer seconded. Kevin will proceed with seeking appropriate quotes from vendors.
Finance Committee Report on 2019 Budget	The Finance Committee reported on their meeting and shared the planned 2019 budget. A discussion of the 2020 bond renewal process took place. The Board invited architect Kevin McCurdy to submit a proposal for performing a formal facilities assessment to inform future capital projects.
Director's Report	Edra discussed the Ignite Studio grand opening event on July 21 st , which went well and had many in attendance. Marita Oilar inquired about the

ongoing repairs to the Noblesville elevators, and the Board discussed other facilities matters. John Partlow suggested that the Board's Facilities Committee be involved in the facilities assessment process.

Edra shared that John Partlow has been reappointed to the Board, and Kristin Patrick has officially been appointed to fill Marita Oilar's seat. Kristin will be in attendance at the September 2018 meeting. Edra also reminded the Board that election of new Board officers will take place at the next board meeting. The nominating committee will develop a slate of officers for election.

**Other Old or New
Business**

Bill Crandall gave a brief update on recent activity near the library's property near Little Chicago Road.

Edra clarified that she would like to invite Umbaugh to visit a future board meeting to provide some information about the bond process.

Adjournment

Brian Meyer moved for adjournment at 5:40 p.m.

Respectfully submitted,
Marita Oilar



HEPL Board Secretary