



Board of Trustees Meeting Minutes
October 25th, 2018

Members Present	Bill Crandall, John Dierdorf, Heather Lee, Brian Meyer, John Partlow, Kristin Patrick, Deb Yadon
Members Absent	None
Others in Attendance	Library Director Edra Waterman; Legal Counsel Anne Poindexter; Library staff members Robyn Neal, Beth Meyer, Lori Holewinski, Katie Lorton, Joe Fox; Financial consultant Mike Reuter; citizen Pam Johnson
Convene	President John Dierdorf called the meeting to order at 4:15 p.m. in the East Meeting Room at the Fishers Library.
Consent Agenda	Consent agenda included minutes of the September 27th, 2018 meeting, claims and warrants, and personnel approvals. A motion was made by Bill Crandall and seconded by Deb Yadon to accept the consent agenda. The motion passed unanimously.
2019 Budget Adoption Resolution	<p>The 2019 Budget Adoption Resolution was presented. A motion was made by John Partlow and seconded by Brian Meyer to accept the budget adoption resolution. The motion passed unanimously.</p> <p>Financial advisor Mike Reuter was present and provided a brief update on the budget, highlighting upcoming LIT and property tax collections, assessed valuation rates, and local tax impact.</p> <p>Mike also addressed questions from the Board about the upcoming bond process, in follow up from Umbaugh's presentation at the September meeting.</p>
Renovation Update	<p>Edra provided an update on the current renovation project. Work on Noblesville's lower level is nearing completion and the focus will shift to the main level soon. Shelf movers are scheduled to be onsite in November, and furniture delivery is expected in December. Edra alerted the Board that the Noblesville Library may need to close for a day or two while shelf moving and construction is underway on the main level in order to keep patrons safe. Our intent is to stay open, however, and we will make every effort to notify the public in advance if it is necessary to close.</p> <p>Edra also provided a brief update on the Fishers meeting room hallway renovations, which is scheduled to conclude soon. She clarified that this project is being paid for from the insurance settlement funds from the January 2018 flood, rather than the larger renovation project.</p>
Library Card Resolution	A resolution to issue free non-resident cards for students attending public and nonpublic schools in the HEPL taxing district was presented. The

resolution also included teachers at public and nonpublic schools in the district, library employees, and students enrolled in post-secondary institutions in the district. A motion was made by John Partlow and seconded by Brian Meyer to accept the resolution. The motion passed unanimously.

Circulation Policy Revision

An updated Circulation Policy including verbiage pertaining to student digital cards was presented. A motion was made by Bill Crandall and seconded by Heather Lee to approve the new policy. The motion passed unanimously.

MOU with Hamilton Southeastern Schools for Student Cards

A Memorandum of Understanding with Hamilton Southeastern Schools addressing sharing of student information between HSE and HEPL in order to provide digital student cards was presented. A similar agreement is already in place with Noblesville Schools. A motion was made by John Partlow and seconded by Heather Lee to accept the MOU. The motion passed unanimously.

2019 Holidays, Closings and Board Meeting Schedule

The 2019 Holiday and Board Meeting Schedule was presented. A motion was made by Heather Lee and seconded by Brian Meyer to approve the schedule. The motion passed unanimously.

John Dierdorf noted that locations of Board Meetings will once again alternate between Noblesville and Fishers locations in 2019, and will be held in different rooms than years past.

Edra noted that there is not currently a closure listed for the Spark! Fishers Festival in June, pending further information about festival planning.

A brief discussion of our current meeting room policies took place.

HEPL Bylaws Review

Board of Trustees bylaws were presented for review, with no changes. A motion was made by Bill Crandall and seconded by Deb Yadon to approve the bylaws. The motion passed unanimously.

Director's Report

Edra shared her Director's Report, highlighting Staff Development Day activities and the 99 Day Report from the Ignite Studio. She introduced our new Youth Services Manager, Joe Fox, who was in attendance. She also gave a brief recap of the Octoboo events held this week at both libraries, which were well attended with an estimated 2,000 visitors between both locations.

Brian Meyer inquired about the status of construction in the lot next door to the Fishers Library, but at this time we are not aware of any new information.

Other old or new business

Heather Lee gave a brief update regarding the patron she spoke to last month, who was upset about losing unsaved work on a library computer and wanted to speak with a board member about the issue. She was able to connect with him on the phone, and reported that the patron simply wanted his concerns to be heard, and that the conversation was generally positive.

John Partlow inquired about the national initiative to provide Narcan doses at all public libraries and YMCAs across the country. Edra reported that our local law enforcements' advice has been to contact 911 for this sort of assistance, given our proximity to law enforcement at both locations.

Adjournment

John Partlow moved for adjournment at 4:56 p.m.

Respectfully submitted,
Brian Meyer



HEPL Board Secretary



Board of Trustees Special Meeting Minutes
October 15, 2018

- Members Present** Bill Crandall, John Dierdorf, Kristin Patrick, and John Partlow
- Members Absent** Deb Yadon, Heather Lee, Brian Meyer
- Others in Attendance** Library Director Edra Waterman, Architect Kevin McCurdy
- Convene** President John Dierdorf called the meeting to order at 3:30 p.m. in the Administrative Conference Room at the Noblesville Library.
- Review of Quotes for Fishers Roof Repair** Quotes were sought from three vendors and received from Fredericks Inc and BCMI. Stenz declined to provide a quote. A minor irregularity of a missing signature on one page was noted in the Fredericks quote.
- Kevin McCurdy went through the quotes and, based on the pricing, recommended the Fredericks quote.
- Selection of Vendor** Motion was made by Bill Crandall and seconded by John Partlow to accept the quote from Fredericks and move forward with roof repair in Fishers. Motion carried unanimously.
- Adjournment** John Partlow made a motion to adjourn the meeting at 3:50 p.m.

Respectfully submitted,
Brian Meyer

A handwritten signature in cursive script that reads "Brian Meyer".

HEPL Board Secretary