



Board of Trustees Meeting Minutes
November 15, 2017

Members Present	Bill Crandall, Heather Lee, Brian Meyer, Marita Oilar, and Deb Yadon
Members Absent	John Dierdorf, John Partlow
Others in Attendance	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Architect Kevin McCurdy, Library staff members Kelly Oles, Beth Meyer, Katie Lorton
Convene	In President John Partlow's absence, Secretary Marita Oilar called the meeting to order at 4:15 p.m. in the East Meeting Room at the Fishers Library. Brian Meyer was appointed as pro tem secretary.
Consent Agenda	Consent agenda included minutes of October 26, 2017 meeting, claims and warrants, and personnel approvals. Hearing no requests for removal of items for further discussion or action, a motion was made by Bill Crandall and seconded by Brian Meyer to accept the proposed consent agenda. Motion passed unanimously.
Administrator's Executive Recommendation (2018 Pay Increase)	Edra Waterman asked the board to approve the budgeted 2% salary increase for all staff positions. A motion was made by Heather Lee and seconded by Deb Yadon to accept the recommendation. Motion passed unanimously.
2018 Salary Schedule	A motion was made by Deb Yadon and seconded by Brian Meyer to accept the proposed 2018 salary schedule to be filed with the Indiana State Board of Accounts. Motion passed unanimously.
2018-2020 Strategic Priorities	Library Director Edra Waterman shared the strategic priorities that the Library is focusing on for the next three years. A motion was made by Heather Lee and seconded by Bill Crandall to accept the document for filing with the Indiana State Library. Motion passed unanimously.
Renovation Update	Architect Kevin McCurdy reviewed construction progress in both Library locations, incl. the project costs and work completed to date. The Board discussed the timeline for the RFPs for furnishings and expected completion date for the Ignite Studio.
Director's Report	Library Director Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items included her election as the Indiana Library Federation president for 2018, anticipated completion of the LED lighting upgrades, and interest in the Manager position for Ignite Studio.
Other Old or New Business	The Staff Association has requested funds for the December holiday luncheon. Bill Crandall made a motion to approve the \$400 request and Heather Lee seconded. Motion passed unanimously.
Adjournment	Bill Crandall made a motion to adjourn the meeting at 4:56 p.m.

Respectfully submitted,

Brian Meyer
HEPL Board Secretary Pro Tem
(kso)