



Board of Trustees Meeting Minutes
July 27, 2017

Members Present	Bill Crandall, John Dierdorf, Heather Lee, John Partlow
Members Absent	Brian Meyer, Marita Oilar, Deb Yadon
Others in Attendance	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Architect Kevin McCurdy, Consultant Rob Cullin, Library staff members Robyn Neal, Kelly Oles, Beth Meyer, Katie Lorton, Bob Kolarich
Convene	President John Partlow called the meeting to order at 4:15 p.m. in the Genealogy Classroom at the Noblesville Library.
Consent Agenda	Consent agenda included minutes of June 22, 2017 meeting, claims and warrants, and personnel approvals. Hearing no requests for removal of items for further discussion or action, a motion was made by John Dierdorf and seconded by Bill Crandall to accept the proposed consent agenda. Motion passed unanimously. Board President John Partlow appointed Bill Crandall as pro tem secretary, in Marita Oilar's absence.
Review Bids	Architect Kevin McCurdy from LWC provided an update on the contractor bids received on June 30 for renovations at both the Fishers and Noblesville Libraries. The Board discussed the bid review process, the breakdown of budget allowances/alternatives, and timing of the contractor selection. Bill Crandall made a motion for LWC to continue working on contracts with the low bidders. Heather Lee seconded, and the motion passed.
AER Emergency Cleanup	Edra Waterman asked the Board to approve funds not to exceed \$100,000 from the Library's Rainy Day Fund for emergency cleanup of the lower level and relocation of services and materials to the first floor of the Noblesville Library. The Board discussed the water damage and asked for next steps to prevent another incident in the future. A motion was made by John Dierdorf and seconded by Heather Lee to accept the recommendation as proposed. Motion passed unanimously.
Circulation Policy	After review of the current Circulation Policy, Library Director Edra Waterman recommended updates to include student card privileges, circulating materials and fines. A motion was made by Bill Crandall and seconded by John Dierdorf to accept the amended policy. Motion passed unanimously.
Mileage Policy	Edra Waterman asked the board to approve a policy to reimburse mileage at the federal rate for staff required to travel for work. A motion was made by Heather Lee and seconded by John Dierdorf to accept the revised policy as presented. Motion passed unanimously.
Finance Committee Report - 2018 Budget	President John Partlow shared the work of the Finance Committee on the 2018 budget. The advertised amounts will be brought for approval at the August 24 meeting.
2017 - 2018 Slate of Officer Discussion	President John Partlow asked the Board to vote next month on the slate of officers that will be prepared by the Nominating Committee. The Board discussed the need for an active Building and Grounds Committee and the addition of Library Business Manager Robyn Neal as Treasurer.

**Director's
Report**

Library Director Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items included the upcoming program with bestselling author J. Ryan Stradal, an increase of 10% participation in the Summer Reading Program, and the excellent teamwork of staff to move materials quickly to meet the needs of patrons after the lower level flooding.

**Other Old or
New Business**

No old or new business was brought to the board at this time.

Adjournment

Heather Lee made a motion to adjourn the meeting at 5:30 p.m.

Respectfully submitted,

Bill Crandall
HEPL Board Secretary Pro Tem
(kso)