



Board of Trustees Meeting Minutes
May 25, 2017

Members Present	Bill Crandall, Brian Meyer, Marita Oilar, John Partlow, Deb Yadon
Members Absent	John Dierdorf, Chris Jeter
Others in Attendance	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Financial Consultant Mike Reuter, Architect Kevin McCurdy, Library staff members Kelly Oles, Beth Meyer, Katie Lorton
Convene	President John Partlow called the meeting to order at 4:15 p.m. in the North Meeting Room at the Noblesville Library.
Consent Agenda	Consent agenda included minutes of April 27, 2017 meeting, claims and warrants, and personnel approvals. Hearing no requests for removal of items for further discussion or action, a motion was made by Brian Meyer and seconded by Marita Oilar to accept the proposed consent agenda. Motion passed unanimously. (Deb Yadon was not present for this vote.)
Financial Plan	Financial Consultant Mike Reuter presented an updated fiscal plan for the Library highlighting financial history, current status, and future projections. He explained how County Option Income Tax (COIT), property tax, and non-farm personal income factors forecast the Library's operating revenue, and how the rainy day fund and the Library Improvement Reserve Fund (LIRF) are funded and utilized.
Renovation Update	Architect Kevin McCurdy from LWC provided an update on the contractor walk-through meetings and bidding process. He asked the Board to extend the deadline with mandatory pre-bid walk arounds at both libraries on June 5 and bid deadlines of June 30. Brian Meyer made a motion to approve the timeframe as presented, Marita Oilar seconded, and the motion passed. A notice of the extension will be advertised, and the bids will be opened at a public meeting at the Noblesville Library. Vendor selection will take place at the July 27 meeting.
Summer Reading Program Preview	Library Deputy Director Beth Meyer shared information on the upcoming Summer Reading Program - Build a Better World, registration and learning tracks on Beanstack, and completion levels for each age group.
Director's Report	Library Director Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items included a recap of her visit to Washington D.C. for National Library Legislative Day, meeting with the Fishers Mayor and Police Chief to discuss construction in the municipal complex, and likely repairs to the air conditioning system in the coming month.
Other Old or New Business	The Board discussed adjusting the date of the monthly trustee meeting, and agreed to continue convening on the same schedule. Due to a conflict, President John Partlow shared that current Council appointee Chris Jeter will be unable to complete his term and asked that a replacement be sought. The Board thanked Chris for his contributions. John Partlow and Brian Meyer both agreed to be reappointed for another four-year term.
Adjournment	Brian Meyer made a motion to adjourn the meeting at 5:46 p.m.

Respectfully submitted,

Marita Oilar
HEPL Assistant Board Secretary
(kso)