



Board of Trustees Meeting Minutes
January 26, 2017

Members Present	Bill Crandall, Chris Jeter, Brian Meyer, John Partlow, Marita Oilar, Deb Yadon
Members Absent	John Dierdorf
Others in Attendance	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Library staff members Robyn Neal, Kelly Oles, Beth Meyer, Katie Lorton
Convene	President John Partlow called the meeting to order at 4:15 p.m. in the 2 nd Floor Conference at the Noblesville Library.
Consent Agenda	Consent agenda included minutes of the December 14, 2016 and January 18, 2017 meetings, claims and warrants, personnel approvals, request to encumber 2016 funds for outstanding purchase orders, and resolution for year-end transfer of appropriations between major categories. Hearing no requests for removal of items for further discussion or action, a motion was made by Brian Meyer and seconded by Bill Crandall to accept the proposed consent agenda. Motion passed unanimously.
Temporary Adjournment	A motion was made by Brian Meyer to temporarily adjourn the regular meeting of the full Library Board.
Board of Finance Meeting	The meeting of the Library Board of Finance was called to order by Board President John Partlow.
<i>Officers</i>	John Partlow was nominated to serve as President and Brian Meyer as Secretary of the Board of Finance. Bill Crandall made a motion to accept the nominations. Brian Meyer seconded the motion and the motion passed unanimously.
<i>Overview of Investments</i>	Business and Finance Manager Robyn Neal reported on the status of the Library's investments in 2016. Investments earned \$2,853.59.
<i>Publicizing Newspapers</i>	It was recommended that The Times of Noblesville and The Indianapolis Star remain as qualified publications for the Library to publish notices. Motion was made by Marita Oilar and seconded by Deb Yadon. Motion passed unanimously.
Adjournment	Motion was made by Marita Oilar to adjourn the meeting of the Board of Finance.
Reconvene	The regular meeting the full Library Board was reconvened.
Administrator's Executive Recommendation (2017-18 Health Insurance)	Library Director Edra Waterman recommended that the Board renew the current medical plans, maintaining a 90/10 premium split, and continue the Library's \$1500 annual contribution into employees' HSA accounts. A motion was made by Bill Crandall and seconded by Marita Oilar to accept the recommendation. Motion passed unanimously.
Design Development Meeting Discussion	The Board discussed next steps in the renovation process, including construction document review at the March meeting, as well as automated materials handling vendor selection and implementation of a new library service model that aligns with the strategic plan.

**Director's
Report**

Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items included participation in the Indiana Library Federation legislative committee and upcoming facilities projects, including parking lots, LED lighting and security systems.

**Other Old or
New Business**

No old or new business was brought to the board at this time.

Adjournment

Brian Meyer made a motion to adjourn the meeting at 4:53 p.m.

Respectfully submitted,

Chris Jeter
HEPL Board Secretary
(kso)