



Board of Trustees Meeting Minutes
June 23, 2016

Members Present	Bill Crandall, John Dierdorf, Brian Meyer, Marita Oilar, John Partlow, Deb Yadon
Members Absent	Chris Jeter
Others in Attendance	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Library staff members Robyn Neal, Kelly Oles, Beth Meyer, Katie Lorton, and Library patron Shirley Yacuk
Convene	President Brian Meyer called the meeting to order at 4:15 p.m. in the East Meeting Room at the Fishers Library.
Consent Agenda	Consent agenda included minutes of May 26, 2016 meeting, claims and warrants, and personnel approvals. Hearing no requests for removal of items for further discussion or action, a motion was made by John Partlow and seconded by John Dierdorf to accept the proposed consent agenda. Motion passed unanimously.
Review of Acceptable Behavior Guidelines	Library Director Edra Waterman presented revisions to the Acceptable Behavior Guidelines to provide more clarity to patrons regarding expectations while visiting the Library, including supervision of children. Marita Oilar made a motion to approve the policy as presented, and Bill Crandall seconded. Motion passed unanimously.
Review of Expulsion Policy and Procedures	Edra Waterman shared recommendations for the policy and procedures to expel a patron from the Library, based on violation of the Acceptable Behavior Guidelines. John Dierdorf made a motion to approve this new policy as presented, and John Partlow seconded. Motion passed unanimously.
Review of Policy on Materiality and Process for Reporting Material Items	Library Director Edra Waterman asked the Board to adopt a Policy on Materiality that specifies loss levels that require a report to the State Board of Accounts. A motion was made by Bill Crandall and seconded by Marita Oilar to accept the policy as presented. Motion passed unanimously.
Electronic Resource Use Policy	Edra Waterman asked the Board to approve the Electronic Resource Use Policy so the Library may continue to remain eligible for e-rate funding annually. Marita Oilar made a motion to approve the current policy as presented, and Deb Yadon seconded. Motion passed unanimously.
Director's Report	Library Director Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items included target dates for the preparation of the 2017 budget and adoption hearing, participation numbers for the Summer Reading Program, the Library's involvement in the Fishers Freedom Festival parade, the focus group for space planning and upcoming session with the design team, and Edra Waterman's nomination as the IPLA candidate for President-Elect of the Indiana Library Federation.

**Other Old or
New Business**

No old or new business was brought to the board at this time.

Adjournment

Bill Crandall made a motion to adjourn the meeting at 4:46 p.m.

Respectfully submitted,

John Dierdorf
HEPL Board Secretary
(kso)