



Board of Trustees Meeting Minutes
March 24, 2016

Members Present	John Dierdorf, Chris Jeter, Brian Meyer, John Partlow, Deb Yadon
Members Absent	Bill Crandall, Marita Oilar
Others in Attendance	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Library staff members Robyn Neal, Kelly Oles, Katie Lorton
Convene	President Brian Meyer called the meeting to order at 4:15 p.m. in the 2 nd Floor Conference Room at the Noblesville Library.
Consent Agenda	Consent agenda included minutes of February 25, 2016 meeting, claims and warrants, and personnel approvals. Hearing no requests for removal of items for further discussion or action, a motion was made by John Dierdorf and seconded by Chris Jeter to accept the proposed consent agenda. Motion passed unanimously. (John Partlow was not present for this vote.)
Circulation Policy Revision	Library Director Edra Waterman requested an update to the circulation policy of not allowing holds on new DVDs for six months, removing the \$1 fee for not picking up an item on hold within seven days, and reducing the library card replacement fee to \$1. The Board discussed how this change will create a better experience for patrons and the process for flagging items. A motion was made by Chris Jeter and seconded by Deb Yadon to accept the revised policy as presented. Motion passed unanimously.
Architect Selection	John Dierdorf provided a recap of the interviews with three firms (krM Architecture+, LWC Incorporated, Matheu Architects) on March 9 and shared the Architect Committee's recommendation. He made a motion that HEPL engage LWC as the architect to work with KBA on both buildings. Motion passed unanimously.
Director's Report	Library Director Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items included an update on defined contribution plan filings, interviews for the vacant Facility Manager position, National Library Week (April 10-16), and move-in for the Noblesville Chamber.
Other Old or New Business	No old or new business was brought before the Board at this time.
Adjournment	Chris Jeter made a motion to adjourn the meeting at 4:55 p.m.

Respectfully submitted,

John Dierdorf
HEPL Board Secretary
(kso)