



Board of Trustees Meeting Minutes
December 16, 2015

Members Present	Bill Crandall, John Dierdorf, Chris Jeter, Brian Meyer, John Partlow
Members Absent	Marita Oilar, Deb Yadon
Others in Attendance	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Library staff members Robyn Neal, Kelly Oles, Beth Meyer, Katie Lorton, visitor Joe Weingarten
Convene	President Brian Meyer called the meeting to order at 4:17 p.m. in the East Meeting Room at the Fishers Library.
Statement from Library Patron Joe Weingarten	Joe Weingarten shared his concerns over the limits placed on group meeting room reservations and underutilization of space. Board President Brian Meyer thanked him for his attendance and for bringing the issue to their attention.
Consent Agenda	Consent agenda included minutes of November 18, 2015 meeting, claims and warrants, and personnel approvals. Hearing no requests for removal of items for further discussion or action, a motion was made by Bill Crandall and seconded by John Partlow to accept the proposed consent agenda. Motion passed unanimously.
Resolution for LIRF Transfer	Library Director Edra Waterman presented a resolution to transfer \$200,000 from the Operating Fund to the Library Improvement Reserve Fund (LIRF). A motion was made by Bill Crandall and seconded by John Dierdorf to adopt the resolution. Motion passed unanimously.
Administrator's Executive Recommendation (VoIP Upgrade)	Library Director Edra Waterman presented a recommendation to contract with NACR to upgrade to a premise-based VoIP system in both buildings. A motion was made by John Dierdorf and seconded by John Partlow to upgrade the system as proposed. Motion passed unanimously.
Interlocal Agreement	Edra Waterman ask for the board to sign the Interlocal Agreement prepared by the City of Fishers for vacating the lower level Launch space by December 31. A motion was made by John Partlow and seconded by Chris Jeter to approve and sign the contract. Motion passed unanimously.
2016 Salary Schedule	A motion was made by Bill Crandall and seconded by John Partlow to accept the proposed 2016 salary schedule. Motion passed unanimously.
KBA Proposal	Library Director Edra Waterman shared a revised proposal from Kimberly Bolan and Associates detailing architect selection and design phases. The board discussed setting a committee to assist with the RFP process. John Partlow made a motion to proceed in working with KBA and John Dierdorf seconded. Motion passed unanimously.

**Director's
Report**

Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items included strategic plan two-year priorities and preparation of a lease agreement for the Noblesville Chamber.

**Other Old or
New Business**

Old Business:

- The board discussed the request by Mr. Weingarten to review last-minute requests for available meeting space and agreed to look further into this issue.

Adjournment

Bill Crandall made a motion to adjourn the meeting at 5:27 p.m.

Respectfully submitted,

John Dierdorf
HEPL Board Secretary
(kso)