



HAMILTON EAST
PUBLIC LIBRARY

DISPLAYS, BULLETIN BOARDS AND INFORMATION RACKS POLICY

DISPLAYS AND EXHIBITS

Hamilton East Public Library may partner with other organizations or individuals in presenting exhibits and displays of interest, information and enlightenment to the community and in support of the Library's mission statement. The Library does not intend to imply that such usage constitutes a public forum and retains priority rights to all exhibits and display space for Library purposes. Approval for all exhibits and displays rests with the Library Director or appointed designee.

The Library reserves the right to reject or remove any display or item. The Library assumes no responsibility for the preservation, protection, or possible damage or theft of any item displayed or exhibited. All items placed in the Library are done so at the owner's risk.

The Library reserves the right to limit the size and number of items, the schedule of any display and the frequency with which the group or organization may have a display.

Displays and exhibits may not contain items for sale except for Library auxiliary groups such as the Friends of the Library.

PUBLIC BULLETIN BOARDS AND INFORMATION RACKS

The Library provides space for the distribution of free promotional and educational materials for non-profit groups and agencies as well as some popular materials produced by for-profit organizations specifically selected by the Library for distribution. Postings, brochures, and flyers may not include such items as job listings, personal property sales, lost pets, roommate searches, etc. Approval of all materials rests with the Library Director or appointed designee.

Distribution or posting of materials by the Library does not indicate the Library's endorsement of the issue or events promoted by those materials.

Approved by Hamilton East Public Library Board of Trustees—November 2015