



Board of Trustees Meeting Minutes
October 22, 2015

Members Present	Bill Crandall, John Dierdorf, Chris Jeter, and John Partlow
Members Absent	Brian Meyer, Marita Oilar, and Deb Yadon
Others in Attendance	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Library staff members Robyn Neal, Kelly Oles, Beth Meyer, Katie Lorton, and IUPUI library student Rebecca Pattillo
Convene	Acting President John Partlow called the meeting to order at 4:02 p.m. in the East Conference Room at the Fishers Library.
Consent Agenda	Consent agenda included minutes of September 24, 2015 meeting, claims and warrants, and personnel approvals. Hearing no requests for removal of items for further discussion or action, a motion was made by John Dierdorf and seconded by Chris Jeter to accept the proposed consent agenda. Motion passed unanimously.
2016 Budget Resolution	Bill Crandall made a motion that the 2016 budget be accepted as advertised. John Dierdorf seconded the motion, and it passed unanimously.
Adoption of Bylaws Revisions	Director Edra Waterman asked for any changes to the proposed bylaws revisions presented at the September meeting. Chris Jeter made a motion that the revisions be accepted, and Bill Crandall seconded the motion. Motion passed unanimously.
2016 Holidays	Library Director Edra Waterman presented a proposed schedule for 2016 holiday closings and board meetings. Board meetings will begin at 4:15 p.m. on the fourth Thursday of each month, except for November 16 and December 14. A motion was made by John Dierdorf and seconded by Bill Crandall to approve the 2016 schedule. Motion passed unanimously.
Administrator's Executive Recommendation (Computer Replacement)	Edra Waterman presented a recommendation to purchase 32 new computers for training labs in both libraries. The Board discussed the age of the current equipment, how it might be utilized elsewhere and what type of software is available on the devices. Chris Jeter made a motion that the library purchase these computers for the training lab, and John Dierdorf seconded. The motion passed unanimously.
Digital Media Creation Policy	Library Director Edra Waterman presented an updated Digital Media Creation Policy for approval. The Board discussed the technology now available at the Noblesville Library and thanked the Friends of the Library for offering funds to cover the purchase of equipment. Bill Crandall made a motion to accept the policy as presented. John Dierdorf seconded the motion, and it passed unanimously.
Director's Report	Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items included

a revision to be made to the meeting room policy to accompany the online booking tool now available through Evanced, reviewing salary classifications as part of the compensation study, the staff association lunch in January, and an update on the VoIP project. She also noted several facilities issues that will need to be investigated, including power surges and lighting replacement.

**Other Old or
New Business**

Old Business:

- Attorney Anne Poindexter discussed drafting a lease agreement for the community partner space available on the main level of the Noblesville Library.

Adjournment

John Dierdorf made a motion to adjourn the meeting at 4:45 p.m.

Respectfully submitted,

John Dierdorf
HEPL Board Secretary
(kso)



Board of Trustees Special Meeting Minutes
November 10, 2015

Members Present

Bill Crandall, John Dierdorf, Brian Meyer, and Deb Yadon

Members Absent

Chris Jeter, Marita Oilar, and John Partlow

**Others in
Attendance**

Library Director Edra Waterman, Library staff members Beth Meyer, Katie Lorton, and Rob Cullin of Kimberly Bolan and Associates

Convene

The meeting began at 5:10 p.m. in the 2nd Floor Conference Room at the Noblesville Library.

**Space Planning Cost
Estimation**

Estimates of costs associated with implementing changes as suggested by KBA in the Library's space planning process were discussed.

Adjournment

Meeting adjourned at 6:20 p.m.

Respectfully submitted,

John Dierdorf
HEPL Board Secretary
(kso)