



Board of Trustees Meeting Minutes
July 23, 2015

- Members Present** Bill Crandall, John Dierdorf, Chris Jeter, Brian Meyer, Marita Oilar, John Partlow and Deb Yadon
- Members Absent** None
- Others in Attendance** Library Director Edra Waterman, Legal Counsel Anne Poindexter, space planning consultants Kimberly & Rob Bolan and Library staff members Robyn Neal, Kelly Oles, Beth Meyer, and Katie Lorton
- Convene** President Brian Meyer called the meeting to order at 4:06 p.m. in the East Genealogy Classroom at the Noblesville Library.
- Consent Agenda** Consent agenda included minutes of June 25, 2015 meeting, claims and warrants, and personnel approvals. Hearing no requests for removal of items for further discussion or action, a motion was made by John Partlow and seconded by John Dierdorf to accept the proposed consent agenda. Motion passed unanimously.
- Resolution for the transfer of Rainy Day Funds** Edra Waterman presented a resolution to transfer 10% of the Operating Fund to the Rainy Day Fund, as recommended by the Library's Financial Consultant. A motion was made by Chris Jeter and seconded by John Partlow to approve the resolution. Motion passed unanimously.
- HEPL Space Planning Needs Summary Report** Kimberly Bolan & Rob Cullin of KBA presented a space needs summary report, detailing priorities and recommendations for both library locations. The Board discussed next steps in the process, including a review of associated costs in order to prioritize phases of the plan. A motion was made by John Dierdorf and seconded by Marita Oilar for KBA to extend their work over the next month (at a cost not to exceed \$7500) and provide a more detailed project plan for review at the September meeting. Motion passed unanimously. (John Partlow was not present for this vote)
- Director's Report** Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. She shared the roadblocks in implementing the budgeted VoIP project due to server incompatibilities and the need for the Library network consultants to propose a new solution.
- Other Old or New Business** New Business: Bill Crandall made a recommendation that the current Board officers be added to the slate for voting at the August meeting. Edra Waterman noted that they would take office in September and that the Trustee bylaws would also be up for review at that time.
- Adjournment** Brian Meyer made a motion to adjourn the meeting at 5:50 p.m.

Respectfully submitted,

John Dierdorf
HEPL Board Secretary
(kso)



Finance Committee Meeting Minutes
July 23, 2015

- Members Present** Bill Crandall, Brian Meyer, and John Partlow
- Others in Attendance** Library Director Edra Waterman, Library staff member Robyn Neal
- Convene** President Brian Meyer called the meeting to order at 3:00 p.m. in the East Genealogy Classroom at the Noblesville Library.
- Discussion** The proposed 2016 budget was discussed