



Board of Trustees Meeting Minutes  
May 28, 2015

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| <b>Members Present</b>  | Bill Crandall, John Dierdorf, Chris Jeter, John Partlow, and Deb Yadon   |
| <b>Members Absent</b>   | Brian Meyer and Marita Oilar   |
| <b>Others in Attendance</b>                                   | Library Director Edra Waterman, Legal Counsel Anne Poindexter, Financial Consultant Mike Reuter, and Library staff members Robyn Neal, Kelly Oles, Beth Meyer, and Katie Lorton  |
| <b>Convene</b>  | Vice President John Partlow called the meeting to order at 4:00 p.m. in the 2 <sup>nd</sup> Floor Conference Room at the Noblesville Library.  |
| <b>Consent Agenda</b>   | Consent agenda included minutes of April 23, 2015 meeting, claims and warrants, and personnel approvals. Hearing no requests for removal of items for further discussion or action, a motion was made by John Dierdorf and seconded by Chris Jeter to accept the proposed consent agenda. Motion passed unanimously (Deb Yadon was not present for this vote.)   |
| <b>Resolution to Approve LSTA Digitization Grant Contract</b> | Edra Waterman presented a resolution for the board to approve the Library Services and Technology Act digitization grant contract. The Library will purchase a large format scanner for the Indiana Room and the state will provide reimbursement with LSTA funds. Bill Crandall made a motion to approve and for the board to sign the resolution, and John Dierdorf seconded. Motion passed unanimously.   |
| <b>Financial Plan</b>   | Financial Consultant Mike Reuter presented an updated fiscal plan for the Library highlighting financial history, current status, and future projections. He explained how County Option Income Tax (COIT), property tax, and non-farm personal income factors forecast the Library's operating revenue, and how the rainy day fund and the Library Improvement Reserve Fund (LIRF) are funded and utilized. |
| <b>Summer Reading Program Preview</b>                         | Library Deputy Director Beth Meyer presented information on our upcoming Summer Reading Program - Every Hero Has A Story, completion levels for each age group and community partners.   |
| <b>HEPL Space Planning Update</b>                             | Library Director Edra Waterman provided an update on the space planning process. The Board Subcommittee walked through both libraries on May 7, and staff focus groups were conducted on May 19 and 21 with Kimberly Bolan and Associates. KBA will send a follow-up survey to staff, then prepare a needs assessment for the July meeting.  |
| <b>Director's Report</b>                                      | Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. New Noblesville Library Deputy Directory Katie Lorton was introduced. Discussion items included the generous funding of Summer Reading Program book prizes, a world literature collection and a digital media lab from the Friends of the Library.  |

**Other Old or  
New Business**

New Business: Bill Crandall informed the Board of a potential purchase offer for Library-owned real estate and notified the Board of the need for a special meeting to consider any offer that may be presented.

**Adjournment**

John Dierdorf made a motion to adjourn the meeting at 5:24 p.m.

Respectfully submitted,

John Dierdorf  
HEPL Board Secretary  
(kso)