

Hamilton East Public Library

Library Board Meeting Minutes
February 26, 2015

Members Present	Bill Crandall, John Dierdorf, Chris Jeter, Brian Meyer, Marita Oilar, and John Partlow
Members Absent	Deb Yadon
Others in Attendance	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Shaun Knoch of Blackwood Investment Group, and Library staff members Robyn Neal, Kelly Oles, and Beth Meyer.
Convene	President Brian Meyer called the meeting to order at 4:00 p.m. in the East Conference Room at the Fishers Library.
Consent Agenda	Consent agenda included minutes of January 22, 2015 meeting, claims and warrants, personnel approvals, and non-resident fee. Hearing no requests for removal of items for further discussion or action, a motion was made by Bill Crandall and seconded by John Dierdorf to accept the proposed consent agenda. Motion passed unanimously. (Chris Jeter and John Partlow were not present for this vote.)
HEPL Deferred Compensation	At the Board's request, Shaun Knoch of Blackwood Investment Group presented a comparison of the Library's current 457(b) plan through OneAmerica and the Hoosier S.T.A.R.T. program. He answered questions about the Board's fiduciary responsibilities, how 457 and 401(k) plans differ, the role of a plan advisor, and fee differentiation. The Board asked for Edra Waterman to have an additional meeting with Amy Hauptert of Midwest Deferred Comp and Todd Williams, before making a decision.
Administrator's Executive Recommendation (Health Insurance 2015-16)	Library Director Edra Waterman recommended that the Board accept the Anthem renewal of the current medical plans, maintaining the current 90/10 premium split for medical, dental and vision coverage, as well as continue the library's \$1500 annual contribution into employees' HSA accounts. After discussion of how the rates were determined, a motion was made by John Dierdorf and seconded by John Partlow to accept the recommendation. Motion passed unanimously.
Circulation Policy Revision	Edra Waterman presented a revised circulation policy, recommending elimination of restricted access library cards for minors, which simplifies the library card application form and provides easier access to materials for those under age 18. A motion as made by John Partlow to approve the policy as presented. The motion was seconded by Chris Jeter and passed unanimously.
Administrator's Executive Recommendation (HEPL Space Planning)	Library Director Edra Waterman asked the Board to approve hiring a consultant to guide the library and make recommendations for reimagining space to meet the needs of the community. A motion was made by John Dierdorf to request a facilities assessment/space planning proposal from Kimberly Bolan and Associates. The motion was seconded by John Partlow and passed unanimously.
Director's Report	Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion included the addition of a Deputy Director position (Beth Meyer will serve in this role in Fishers and

the recruitment for a Noblesville position will begin immediately), a signed contract for VoIP service through AT&T, launching the new logo and ordering staff polo shirts, and addressing theft and behavioral issues within the libraries.

**Other Old or
New Business**

As it relates to space planning, the Board discussed that Fishers Launch outgrowing their space was mentioned at the State of the City address in February and that the contract with the Library runs through July 2015.

Adjournment

Chris Jeter made a motion to adjourn the meeting at 6:07 p.m.

Respectfully submitted,

John Dierdorf
HEPL Board Secretary
(kso)